

Ref :

Date



Building on progress for a brighter Hillhead

2 Meiklehill Road

Hillhead

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Dear Sir/Madam,

Re: Universal Credit and Rent Increase

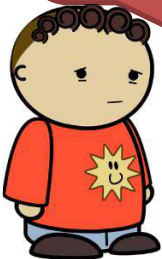
As a Universal Credit Claimant, it is your responsibility to keep the DWP informed about any changes to your rent. Your rent is due to increase on 28/03/2020, and you will have been sent a separate letter telling you what your new rent is going to be.

Any change of circumstances you report to the DWP take effect for the whole of your Assessment Period, so it is important to report the change as soon as possible.

This year, as in previous years, the DWP are going to set a 'To-Do' for you in your journal about your rent increase. This is likely to appear in your journal at the beginning of April, which is after the rent increase.

If you fail to update your journal before the end of your Assessment Period which includes the rent increase, you will have to make up the shortfall between what UC will pay towards your rent, and the new rent amount.

My name is Bob. My UC Assessment Period is 29th- 28th of each month. I waited until April to report my new rent. I now have to pay extra this month to make sure I don't get into rent arrears!



My name is Sue. My UC Assessment Period is 29th- 28th of each month. I reported my change of rent promptly on the 28th March, and my whole rent was covered by my UC!



If you'd like any help with your UC and reporting your change of rent, please do not hesitate to contact the office, and the staff will be happy to help you. If you'd like any help with your Universal Credit, contact either of the Welfare Rights Officers, Moira & Morag, for further help.