



**CHAIR'S FUND**  
Application Form

NAME of young person applying for funds .....

ADDRESS.....

.....POST CODE.....

TEL. NO. .... EMAIL: .....

DATE OF BIRTH:.....

Please also give the full name of parent, guardian or other relative who is a tenant of Hillhead Housing Association

NAME.....

ADDRESS (if different from applicant).....

.....

RELATIONSHIP OF TENANT TO APPLICANT: .....

PLEASE DESCRIBE THE REASONS FOR YOUR APPLICATION AND THE AMOUNT OF FUNDS REQUESTED, QUOTING COSTS WHERE KNOWN.

.....  
.....  
.....

DATE(S) OF ACTIVITY FOR WHICH FUNDING IS REQUIRED:

.....  
.....

**PLEASE NOTE: WITHOUT SUPPORTING EVIDENCE OF YOUR ACTIVITY/EVENT, YOUR APPLICATION MAY NOT BE CONSIDERED.**

**PLEASE SEND THE APPLICATION FORM AND SUPPORTING DOCUMENTATION**  
**By email to:** [admin@hillheadhousing.org](mailto:admin@hillheadhousing.org)  
**or by post** to Stephen Macintyre, Hillhead Housing Association, 2 Meiklehill Road Hillhead, Kirkintilloch, G66 2LA.

If you wish to discuss this application please contact the office on TEL: 0141 578 0200

## CHAIR'S FUND

### Summary

Hillhead Housing Association is keen to support and develop young local people through its sponsorship scheme by providing financial support to take part in educational, vocational and character-forming activities. Examples include, but are not limited to, such things as the Duke of Edinburgh Award scheme, overseas scout camps, trips with cadet forces, sporting activities and many other forms of personal development activities.

In addition to this, if a young person is struggling to afford the costs associated with an educational, vocational or personal development opportunity (such as having to buy equipment to attend, travel costs, etc) the association may be able to help.

The Association's Chair has a small budget to help the children and young adults of our tenants to achieve their aspirations and to help promote opportunity.

Please complete the application form enclosed and post to the association or email to Stephen Macintyre on [admin@hillheadhousing.org](mailto:admin@hillheadhousing.org).

Alternatively, give us a call on 0141 578 0200 to find out more!

Further details are attached.

## CHAIR'S FUND

### Eligibility

#### ELIGIBILITY

- The young person applying must be a maximum of 25 years old
- The applicant must be a close family member of a tenant of Hillhead Housing Association, whether the tenant is a parent, guardian or grandparent
- The applicant's main home at the time of the application must also be a Hillhead Housing Association property.
- Formal proof or evidence of participation in the event/activity for which the funding is required must be supplied
- No more than one application may be made in each financial year (April 1<sup>st</sup> to March 31<sup>st</sup>)
- The applicant agrees to participate in any publicity arranged by the Association in connection with a successful award unless this would risk the safety or wellbeing of that young person in any way.

#### FUNDING

- Applications must specify precise costs expected or incurred.
- A maximum of £500 will be granted to successful applicants
- Payment will be made via cheque or bank transfer to the tenant who is the relative of the applicant or directly to the appropriate organisation. This will be at the discretion of Hillhead Housing Association.

#### CRITERIA

- Applications are to be made on the official application form
- Applications will be dealt with on a first-come, first-served basis
- Applications must demonstrate that the funding will help the child/young adult either to undertake educational or vocational training, or to attend a character-forming event personal development activity. This includes participation fees, accommodation and subsistence, travel and, in particular, equipment costs
- We reserve the right to contact you for further information as deemed necessary
- All requests for funding will be considered by the chair of the board of management.
- Any award made is at the absolute discretion of the chair and their decision is final
- Application forms must be returned to Stephen Macintyre at Hillhead Housing Association, 2 Meiklehill Road, Hillhead, Kirkintilloch, Glasgow, G66 2LA or emailed to [admin@hillheadhousing.org](mailto:admin@hillheadhousing.org)