



HILLHEAD HOUSING ASSOCIATION

SUMMARY CONDITIONS OF SERVICE

March 2024

POST:	PROPERTY SERVICES OFFICER (Fixed Term 12 Months)
GRADE:	EVH Grade 7
SALARY:	£36,860 - £40,475 (Pay Award Pending April 2024)
PROBATION PERIOD:	6 MONTHS
HOURS OF WORK:	35 hours per week (normal working hours 9am – 5pm)
LOCATION:	2 Meiklehill Road, Kirkintilloch G66 2LA
HOLIDAYS:	25 Days per year, plus 15 statutory holidays
PENSION:	Member of SHAP Pension Scheme (Defined Contribution)
NOTICE PERIOD:	4 weeks